



St. Peter's Church of England Primary School

School Road
Heysham
Lancashire
LA3 2RF
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Headteacher Mrs N. Gomersall BA (Hons) QTS



11th February 2021

Online Zoom lessons

Dear Parents/carers,

We are continuing to provide whole class/group class catch ups and direct teaching sessions across school. On reading the recent survey we know that these are greatly valued by parents and hopefully these will be extended to more classes in the coming weeks.

We do now feel though that some guidelines are needed from a safeguarding and online safety perspective.

Safeguarding and Practical Arrangements

In school, we spend a good deal of time teaching children about safety online. Children and adults in every aspect of their life have to ensure that their interactions online are safe ones, so we have given careful consideration to how to manage the session going forward and to ensure they are safe for everyone involved. There will always be 2 members of staff present. If it is a 1:1 session then these will be recorded but you will be told if this is the case. These tend to be ones with our learning mentor, Mrs Holmes.

Preparing for the session (children and parents)

- Please choose a neutral room for the sessions and that there is a reliable internet connection and that you can access Zoom
- Please wear appropriate daytime clothing, not pyjamas, no make-up
- Please have a neutral background with only a small part of the room showing
- Please make sure that a parent is available throughout the session (or nearby)
- Please make sure that there are no other tabs open

Starting the session and during the session

- A parent must be present with your child to start the session and remain close by to solve any practical problems. It's fine for them to get on with their own work if they want to as we appreciate home/work life currently or be helping their other children with their work if applicable.
- Although it is an unusual situation, your child needs to understand that their behaviour and attitude should match that expected in school so that all the children taking part can get the most from the session. This includes them not being on their mobile phones during the sessions.
- The teacher may ask your child to keep their computer on mute until they are asked to speak to help with turn-taking.



Ending the session

- The parent supervising the child should return to the screen to end the session and to hear any feedback or further instructions from the member of staff.

Thank you for your continued support at this current time.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'N Gomersall', written in a cursive style.

Nicola Gomersall

Headteacher